

# Ferdinand D. Bluford Library

## Technical Writing

**Scope:** *The following pathfinder is a selective bibliography designed to guide the student in finding information on the different aspects of technical writing.*

### Table of Contents

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### 1. Library of Congress Classification

The F. D. Bluford Library uses the Library of Congress Classification System to arrange materials on the library shelves. Resources on technical writing can be found in the Reference Area and the stacks area under the classification listed below:

HF	1-9960	Commerce
	5721	Commercial Correspondence Communication in Management Business English
PE	1-3729	English Language
	1475	Technical English
Q	1-385	Science (General)
	223	Communication in Science
T	1-995	Technology (General)
	11	Technical Writing

### 2. Subject Headings

The Library of Congress Subject Headings are used to locate materials in the F. D. Bluford Library's online catalog by subject.

**Authorship.**  
**Business Communication.**  
**Commercial Correspondence.**  
**Communication of Technical Information.**  
**Communication in Engineering.**  
**Communication in Management.**  
**Communication in Physics.**  
**Communication in Science.**  
**English Language - Business English.**  
**English Language - Technical English.**  
**Grey Literature**  
**Lectures and Lecturing.**  
**Report Writing.**  
**Science Publishing.**  
**Software Documentation.**  
**Technical Literature.**

**Technical Reports.**  
**Technical Writing.**  
**Written Communication.**

### 3. Reference Books – A Selected List

Reference books are located on the **first floor** beyond the Reference desk. If you need assistance, please ask one of the Reference Librarians.

*The ACS Style Guide: a Manual for Authors and Editors.*  
A&T REF QD8.5 .A25 1997

*The Complete Idiot's Almanac of Business Letters and Memos.* A&T REF HF5718.3 .G674 1997

*Guides to Information Sources.*  
Series of at least 12 books in A&T REF

*Harbrace College Handbook.*  
A&T REF PE1112 .H6 1998

*How to Write & Publish a Scientific Paper.* 4th ed.  
A&T REF T11 .D33 1994

*The Little, Brown Handbook.*  
A&T READY REF PE1112 .F64 2000

*MLA Handbook for Writers of Research Papers.*  
A&T READY REF LB2369 .G53 2003

*Publication Manual of American Psychological Association.*  
5th ed.  
A&T REF BF76.7 P83 2001

*The Oxford Dictionary for Scientific Writers and Editors.*  
A&T REF T11 .O94 1991

*Scientific Style and Format: The CBE Manual for Authors, Editors, and Publishers.* 6th ed.

A&T REF T11 .S386 1994

*The Scribner Handbook for Writers.*  
A&T REF PE1408 .D59 2001

*Writing Literature Reviews: a Guide for Students of the Social and Behavioral Sciences.*

A&T REF H61.8 .G3 1999

### 4. Books – A Selected List

Circulating books are located in different sections of the library. Please consult the directory by the elevator or ask for assistance.

*Strategies for Business and Technical Writing.* 4th ed. A&T STACKS HF5721 .H37 1999

*Lesikar's Basic Business Communication.*  
A&T STACKS HF5721 .L37 1996

*Worlds Apart: Acting and Writing in Academic and Workplace Contexts.*

A&T STACKS PE1404 .W665 1999

*Technical Writing: A Practical Approach.* 4th ed.

A&T STACKS PE1475 .P47 2000

*Professional and Technical Writing Strategies: Communicating in Technology and Science.* 3rd ed.

A&T STACKS PE1475 .V36 1994

*Professional Writing: Processes, Strategies, and Tips for Publishing in Educational Journals.*

A&T STACKS PN146 .H39 1994

*Doing Science : design, analysis, and communication of scientific research*

A&T STACKS Q180.A1 V35 2001

*Communicating in Science: Writing a Scientific Paper and Speaking at Scientific Meetings.* 2nd ed.

A&T STACKS Q223 .B64 1993

*Interacting with Audiences: Social Influences on the Production of Scientific Writing.*

A&T STACKS QC5.3 .B53 2001

*Speaking Technically: A Handbook for Scientists, Engineers, and Physicians on How to Improve Technical Presentations.*

A&T STACKS T10.5 .G66 1996

*The Essence of Technical Communication for Engineers: Writing, Presentation, and Meeting Skills.*

A&T STACKS T10.5 .H57 2000

*Handbook of Science Communication*

[Access through netLibrary](#)

*The McGraw-Hill Handbook of More Business Letters*

[Access through netLibrary](#)

*Technical Writing: What It is and How to Do It.*

[Access through netLibrary](#)

## 5. Periodicals/Journals/e-journals\*

Listed below are periodicals related to technical writing. In order to find out what years and/or formats the F. D. Bluford Library owns, please check the Library's catalog.

\**Business Communications Review.* ABI-Inform

\**Business communicator.* ABI-Inform

\**Corporate Communications.* Emerald

*IEEE Transactions on Professional Communications.*

TK5700I591E52

\* *Journal Of Business Communication.* EBSCO, WilsonWeb

*Journal of Chemical Information and Computer Sciences.*

QD1.A495

*Journal of Technical Writing and Communication.* T11j66

*SAE Technical Paper Series.* microform, to1997

## 6. Databases

Electronic databases are accessible through the library's web page. <http://www.library.ncat.edu/> Here is a listing of databases to begin with:

*ABI/Inform Global* (via ProQuest on NCLIVE)

Search nearly 1800 worldwide business periodicals and 60,000 + companies with business and executive profiles.

## EBSCO

Offers full text for more than 2,000 scholarly journals, including more than 1,500 peer-reviewed titles. Covers a wide variety of subject areas from 1975 to present.

### *Emerald Fulltext*

Over 100 full-text journals in business, engineering, information technology and more.

### *ERIC* via EBSCOhost

Education Resources journal and documents.

### *Health and Safety Science Abstract*

Covers recent work relating to public health, safety, and industrial hygiene.

### *InfoTrac Onefile* via Gale

Provides access to 20 million articles in over 6,325 titles indexed from 1980 to present with nearly 3,000 full-text titles; Cmbines Professional Custom Journals, Expanded Academic Index ASAP, General Reference Center Gold, Kids Edition, Junior Edition, Student Edition, and LegalTrac.

### *MasterFILE Premier* via EBSCOhost on NCLIVE

Multidisciplinary database provides full text for more than 2,050 general reference publications.

### *ScienceDirect* (via Elsevier)

Provides access to over 1,200 titles and over 1 million articles from 1995 to present. Full-text collection of science, technology and medicine

### *WilsonWeb*

Full-text articles, page images, article abstracts, and citations from thousands of multidisciplinary sources.

## 7. Organizations

Below is a list of organizations associated with technical writing:

### *American Medical Writers Association*

<http://www.amwa.org/>

### *Association of Teachers of Technical Writing*

<http://www.attw.org/>

### *IEEE Professional Communication Society*

<http://www.ieeepcs.org/>

### *National Association of Science Writers*

<http://nasw.org/>

### *Society for Technical Communication*

<http://www.stc.org/>

## 8. Websites

Use the websites related to technical writing listed below to supplement the other materials.

### *Online Technical Writing: Online Textbook*

<http://www.io.com/~hcexres/tcm1603/achtml/acctoc.html>

### *Resources for Technical Writers*

<http://www.techpubs.com/resources.html>

### *Technical Report Writing*

<http://grcpublishing.grc.nasa.gov/editing/vidcover.cfm>